

中央造幣廠 107 年評價職位人員轉任分類職位甄選

英文科試卷

一. 選擇題 (請選出與題意最相符的答案, 均為單選題。共計 40 題)。

- C 1. A human _____ department deals with employing and job training.
(A) remember (B) relation (C) **resource** (D) resign
- B 2. Mary is a sales _____ in a department store.
(A) replacement (B) **representative** (C) repeat (D) reputation
- D 3. I think work-life _____ is very important.
(A) block (B) blank (C) balcony (D) **balance**
- B 4. I love working for a big company because I can get many _____ to develop my skills.
(A) opposition (B) **opportunities** (C) opinions (D) opportunism
- C 5. He _____ all his money in this fashion company.
(A) interesting (B) interested (C) **invested** (D) investing
- D 6. We have money-back _____ policy. If you don't like the product, you can send it back to the store to get a refund.
(A) global (B) ground (C) graduate (D) **guarantee**
- A 7. Could you help me to _____ the system of this computer?
(A) **install** (B) interest (C) indicate (D) index
- C 8. We will send you a proof of _____ after you completed the overseas remittance.
(A) process (B) product (C) **purchase** (D) produce
- B 9. If you require anything, please ask one of our _____.
(A) stove (B) **staff** (C) sprite (D) splash
- D 10. The _____ of their products never varies; it is always excellent.
(A) quit (B) quantity (C) quite (D) **quality**
- A 11. In my office, I have also taken responsibility for graduate _____. We will find many new staffs for our company.
(A) **recruitment** (B) reunion (C) repeat (D) responsibility
- D 12. According to a strict schedule, construction workers sometimes have to work hard to meet the _____.
(A) diversion (B) divestment (C) dependent (D) **deadline**
- B 13. To succeed as an advertising _____, Mary has to be a workaholic. She works 12-hour days, six days a week.
(A) excuse (B) **executive** (C) expend (D) except
- C 14. We will revise the design based on our customer _____. We have already sent the questionnaires to 100 people.
(A) figure (B) filter (C) **feedback** (D) freedom
- D 15. This is to confirm that we have _____ your order dated August 14th.
(A) respected (B) repeated (C) revised (D) **received**

- A 16. Thank you very much for your _____.
(A) **consideration** (B) company (C) considered (D) companies
- C 17. Please _____ Mr. Smith for more information about the singing contest.
(A) confine (B) commute (C) **contact** (D) comment
- D 18. Through hard work, Any Wang has _____ her small family business into a million dollar company.
(A) emphasized (B) achieved (C) indicated (D) **transformed**
- A 19. The foreign company withdrew from the market as there was too much _____.
(A) **competition** (B) reputation (C) property (D) structure
- A 20. This sales department needs to improve its _____ to save time and money.
(A) **efficiency** (B) efficient (C) efficiently (D) sufficient
- C 21. Ms. Smith is a(n) _____ member of this branch, and we can't afford to lose her.
(A) exclusive (B) challenging (C) **invaluable** (D) emerging
- D 22. All of us thought we have to _____ the meeting because we heard that the CEO was ill and couldn't attend it.
(A) prepare (B) poster (C) pretend (D) **postpone**
- A 23. Refunds will only be given if you can provide the original _____.
(A) **receipt** (B) receive (C) receiver (D) received
- B 24. The government decided to raise tax _____ again because of economic reasons.
(A) fees (B) **rates** (C) fares (D) prices
- C 25. At that time, the _____ of the company are \$4bn. Today, they are more than \$10bn.
(A) respects (B) revises (C) **revenues** (D) reasons
- D 26. The _____ of this British company is in London, and it has more than 270 stores in 80 countries.
(A) headline (B) headache (C) headphone (D) **headquarter**
- A 27. John is Brazilian and he is a research _____ for an investment bank in Taiwan.
(A) **analyst** (B) analyze (C) apology (D) again
- B 28. A salesperson sometimes has to attend meetings, go to trade show and give _____.
(A) prepares (B) **presentations** (C) primary (D) pretends
- C 29. My company is a long way from my house. It takes me two hours to _____ to work.
(A) continue (B) common (C) **commute** (D) communicate
- D 30. If you place the order more than 50 units you can get a 15% _____.
(A) disagree (B) dislike (C) determine (D) **discount**
- C 31. Companies are requested to submit quarterly _____ statements to the board.
(A) funny (B) finally (C) **financial** (D) famous
- A 32. There is no _____ charge for breakfast in this hotel. It's complimentary.
(A) **additional** (B) admission (C) admire (D) addict
- B 33. I _____ some money from an ATM machine to buy a new computer.
(A) witness (B) **withdrew** (C) withstand (D) withhold

- D 34. In such a competitive market, there is very little _____ in selling clothing.
(A) protect (B) project (C) promote (D) **profit**
- C 35. There is a _____ charge of \$20 added to the original price.
(A) shouting (B) shopping (C) **shipping** (D) sitting
- A 36. I asked three building firms to _____ how much it would cost to remodel our hours.
(A) **estimate** (B) escape (C) escort (D) establish
- D 37. Due to the recession, luxury items _____ sharply this year.
(A) independent (B) depended (C) increased (D) **decreased**
- C 38. We will _____ you separately for the parts of machine and installment fees.
(A) inward (B) invite (C) **invoice** (D) involve
- B 39. According to company _____, workers are not allowed to use social networking websites during office hours.
(A) regarding (B) **regulations** (C) relations (D) resources
- C 40. Our company provides advanced workstation _____ all across the nation.
(A) relations (B) remains (C) **rentals** (D) repeats

二. 閱讀理解 (每段短文後有數個相關問題，請選出最適合者作答。共計 10 題。)

Questions 1-3

Dear Mary,

I'm writing to let you know that TBC Tech has job openings. Why don't you give it a try? I know you are good at sales. I remember you told me that you took the related written exam and you passed. If you like, I can give you some tips on the job interview.

Best wishes

Tom Wang

Sales Jobs Available

TBC Tech is looking for full-time energetic sales persons to join us. License required. Will provide job training. No previous sales experience needed. Send resume to TBC Tech, 39 State Ave., West Lafayette, IN. 31478.

- C 1. What is the purpose of Tom's letter to Mary?
- (A) To invite her to join his party
 - (B) To encourage her to enter a contest
 - (C) To give her some information**
 - (D) To give her some time-saving tips
- B 2. What is required for the job?
- (A) Strong foreign language skills
 - (B) A license**
 - (C) Sales experiences
 - (D) accounting skills
- B 3. What is NOT mentioned in the job wanted Ad?
- (A) How to apply
 - (B) Office hours**
 - (C) Training is offered
 - (D) Type of job available

Questions 4-7

Purdue Airport Shuttle Bus Information
From Purdue Airport to Downtown Subway Station

The shuttle bus will make one stop at State Park, on Nimitz Ave. in front of the City Bank.

The shuttle will run on

Mondays – Fridays 09:30AM- 9:30PM

Saturdays -10:30AM-10:30PM

Sundays - 10:30AM-6:00PM

- B** 4. What is the information about?
- (A) Times of trains departing from
 - (B) An airport's transportation service**
 - (C) How much the shuttle bus costs
 - (D) The opening hours of subway station
- A** 5. How many stops does the bus make between the airport and the subway station?
- (A) Only one**
 - (B) Two
 - (C) Three
 - (D) Four
- C** 6. On which day does the bus run the latest?
- (A) Monday
 - (B) Friday
 - (C) Saturday**
 - (D) Sunday
- D** 7. Where can a passenger get on or off the bus?
- (A) At the Purdue Airport
 - (B) At the State Park
 - (C) At the downtown Subway station
 - (D) All of the above**

Question 8-10

WHILE YOU WERE OUT

To: Helen Smith

From: Tom Johnson, Skylark Travel

Date: Fri., Sept. 3rd

Time: 10:30 AM

Returned your call/Important/Will call again/Please call

Message: The airplane tickets of your trip haven't been confirmed yet.

Confirmation will probably come the day after tomorrow. However, all ground transportation and hotel reservations have been confirmed for you and William Lee. All confirmation numbers, tickets, etc. will be sent by messenger and email to Mr. Lee once everything is finalized.

Taken by: Cindy Wang

- B** 8. Why did Tom Johnson call?
- (A) To confirm Helen Smith's flight reservation
 - (B) To inform Helen Smith that her flight is not confirmed**
 - (C) To ask Helen Smith to call Mr. Lee
 - (D) To make a booking
- C** 9. Who will be traveling?
- (A) Only Cindy Wang
 - (B) Cindy Wang and Helen Smith
 - (C) Helen Smith and William Lee**
 - (D) Only Helen Smith
- D** 10. Where does Tom Johnson probably work?
- (A) At a hotel
 - (B) At an airlines
 - (C) At a department store
 - (D) At a travel agency**